

The background features a traditional Chinese ink wash style illustration of misty mountains. A large, dark blue square frame is centered, containing the characters '清明' (Qingming) in a bold, black, stylized font. Inside the frame, a small yellow boat with a red figure is positioned between the characters. To the right of the frame, a white crane is depicted in flight. The entire composition is framed by a thin blue border with decorative 'X' marks at the corners.

清明

放假通知

本公司放假安排如下：

放假时间：20XX 年 4 月 5 日-7 日 8 日
(星期一) 正常上班请各部门做好节前
安排

XXX 有限公司
20XX 年 4 月 3 日